

Electrical Permit Application

Building Department - Electrical Division
 Pokagon Township
 C/O 10349 Jones Rd
 Berrien Center, MI 49102
 (269) 471-5869

E 2006 EPKT

Authority: 1972 PA 230
 Completion: Mandatory to obtain permit
 Penalty: Permit can not be issued

I. Job Location

NAME OF OWNER/AGENT		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required	
STREET ADDRESS & JOB LOCATION (Street No. and Name)		NAME OF CITY, VILLAGE OR TOWNSHIP IN WHICH JOB IS LOCATED <input type="checkbox"/> City <input type="checkbox"/> Village <input checked="" type="checkbox"/> Township Of: Pokagon	
		COUNTY Cass	

II. Contractor / Homeowner Information

INDICATE WHO THE APPLICANT IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner		NAME		STATE LICENSE NUMBER		EXPIRATION DATE	
ADDRESS (Street No. and Name)				STATE REGISTRATION NUMBER		LOCAL LICENSING JURISDICTION	
CITY		STATE		ZIP CODE		LOCAL LICENSE NUMBER	
						EXPIRATION DATE	
TELEPHONE NUMBER (Include Area Code)		FAX NUMBER		FEDERAL EMPLOYER ID NUMBER (or reason for exemption)			
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)				MESC EMPLOYER NUMBER (or reason for exemption)			

III. Type of Job

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Premanufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School

IV. Plan Review Required

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

1. When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
2. Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work being performed is described above, check box below "Plans Not Required."

What is the rating of the service or feeder in ampere? _____

What is the building size in square footage? _____

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Submission No. _____ Plans Not Required

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF LICENSEE OR HOMEOWNER (Homeowner signature indicates compliance with Section VI: Homeowner Affidavit)	DATE
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VI. Homeowner Affidavit

I hereby certify the electrical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Electrical Inspector. I will cooperate with the Electrical Inspector and assume the responsibility to arrange for necessary inspections.

Complete Application on Back Side

X. Utility Service Order Number - Enter the utility company order number(s) here.

Code questions may be directed to the Electrical Inspector at (269) 471-5869.
 Pokagon Township will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability or political beliefs. If you need help with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make your needs known to the Township.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.

VALIDATION AREA

General: Electrical work shall not be started until the application for permit has been filed with Pokagon Township. All installations shall be in conformance with the Michigan Electrical Code. No work shall be concealed until it has been inspected. The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number. The permit holder is responsible for arranging for all inspections.

IX. Instructions for Completing Application

* See VII. Fee Clarification Item #17 above

Item #	Description	Fee	# Items	Total
1.	Application Fee (non-refundable)	\$50.00	1	\$50.00
2.	Through 200 Amp.	\$10.00		
3.	Over 200 Amp, thru 600 Amp.	\$15.00		
4.	Over 600 Amp, thru 800 Amp.	\$20.00		
5.	Over 800 Amp, thru 1200 Amp.	\$25.00		
6.	Over 1200 Amp. (GFI only)	\$50.00		
7.	Circuits	\$5.00		
8.	Lighting Fixtures - per 25	\$6.00		
9.	Dishwasher	\$5.00		
10.	Furnace - Unit Heater	\$5.00		
11.	Electrical Heating Units (baseboard)	\$4.00		
12.	Power Outlets (ranges, dryers, etc.)	\$7.00		
13.	Unit Signs	\$10.00		
14.	Letter	\$15.00		
15.	Neon - each 25 feet	\$20.00		
16.	Feeders-Bus Ducts, etc. - per 50'	\$6.00		
17.	Mobile Home Park Site*	\$6.00		
18.	Recreational Vehicle Park Site	\$4.00		
	TOTAL			

VIII. Fee Chart - Enter the number of items being installed, multiply by the unit price for total fee.

Item #	Description	Fee	# Items	Total
19.	K.V.A. & H.P. Units up to 20	\$6.00		
20.	Units 21 to 50 K.V.A. or H.P.	\$10.00		
21.	Units 51 K.V.A. or H.P. & over	\$12.00		
	Fire Alarm Systems (not smoke detectors)			
22.	Up to 10 devices	\$50.00		
23.	11 to 20 devices	\$100.00		
24.	Over 20 devices	\$5.00 each		
	Data / Telecommunication Outlets			
31.	Up to 10 devices	\$50.00		
32.	11 to 20 devices	\$100.00		
33.	Over 20 devices	\$5.00 each		
25.	Energy Retrofit - Temp. Control	\$45.00		
26.	Conduit only or grounding only	\$45.00		
	Inspections			
27.	Special/Safety Insp. (includes cert. fee)	\$50.00		
28.	Additional Inspection	\$50.00		
29.	Final Inspection	\$50.00		
30.	Certification Fee	\$20.00		
	TOTAL			

Total Fee (Must include the \$50.00 non-refundable application fee)

Make checks payable to "Pokagon Township"

Item #17, Mobile Home Unit Site: When installing a site service in a park, the permit application must include the application fee, service, plus the number of park sites. When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor. When setting a HUD mobile home or a premanufactured home on private property, a permit must include the application fee, service and feeder.